



Civility in the Workplace

Disrespectful and uncivil behavior is on the rise in the workplace, costing businesses millions in lost productivity, lower quality and employee turnover. To address this growing problem, in this workshop we'll examine the concept of civil and respectful behavior and some of the possible reasons behind the trend. We'll share strategies organizational leaders and teams can employ to build and maintain a culture of civil and respectful behavior and to address disrespectful or inappropriate behavior when they see it.

After participating in this workshop, participants will be able to:

- Describe civil, respectful and inclusive workplace environments and behaviors.
- List possible sources and costs of disrespectful and uncivil behaviors (including bullying) in their workplace.
- Understand the benefits of a respectful, civil workplace.
- Examine their own behaviors to determine where they may be behaving in ways that are perceived to be disrespectful, bullying, uncivil or non-inclusive.
- Take steps to adapt organization systems and personal behaviors to establish and maintain cultures that are respectful, inclusive and productive.

Workshop Time: 3.5 hours

Participants: 4-15

Audience: Any team member or leader

This workshop and topics similar to this can be delivered in shortened form for meetings and retreats.

One-on-one coaching and mentoring around this and other topics is available.

Contact us at info@effectability.net or call 608/215-8589 for more information.



As Founder and CEO of Effectability, LLC, I firmly believe that people deserve great leaders and great teammates. It takes more than a few hours in a classroom to make great leaders and team members, which is why our leadership and team development programs include more than the facilitated session. We consider development a process that includes learning new ideas and behaviors in a setting that makes the most sense for the learners and the organization; it also includes preparation, practice, feedback and follow-up. We work with you to design a program that incorporates these elements and addresses the specific development opportunities for your organization within your timeframe and your budget.

Let us work with you to build the capabilities required to move your organization to a higher level of performance. Contact me at Allison@effectability.net or call 608/215-8589. I look forward to talking with you!



For higher-performing leaders, teams and organizations.